

**MINUTES FOR THE MEETING
FOR THE BOARD OF DIRECTORS OF LA PLATA WEST WATER AUTHORITY**

The Board of Directors of the La Plata West Water Authority held a meeting on Wednesday, June 14, at 6:30 p.m. at 555 County Road 122, Hesperus, CO 81326, and via FreeConferenceCall.com. The following were in attendance: Frank Smith, Barb McCall, Deb Flick, Doug Mize (online), Wanda Cason, Sharon Orr, Kevin Mallow(online), Dave Marsa, Kate Kowalsky (guest).

- 1) Call to Order at 6:39 pm by Frank Smith.
- 2) Roll Call: See above attendance list.
- 3) Approve Agenda: A **MOTION** was made by Deb to accept the agenda as presented; Wanda seconded; all approved.
- 4) Ongoing Operations and Business
 - a) Operator's Report from Dave: Installed two new meter pits, and three more customers were turned on. Spare parts will be reordered. Water break on CR 131, fixed, but occurred due to the original contractor not installing proper constraints. PRVs being checked as the water station becomes more active. Pressure blow-off needs adjusting in the dock shack. Cameras need to be installed onsite so Dave left the decision to the board for either a simple system with little resolution or more complex for better resolution. Backup is important (30-day safest). Safety grant monies from SDA will be used and reimbursed. Dave also mentioned installing a pvc section to hose for pull-off damage. Dave will mow the yard and Sharon is planning on spraying weeds afterwards. Dave will install our sign near CR 122 between entrances with angle iron and concrete. Dave will be on vacation from June 28 through July 13.
 - b) Fill Station dedication/ribbon cutting ceremony (Deb & committee): We finalized the flier, and Barb will put a photo in the background. Anticipating up to 50 guests. Sharon will be working on snacks on the 26th and has a 6 foot table. Public briefs in Herald, post flier on website, and via email list provided from Mardi. Start time is 10 am.
 - c) Phase 0 O&M: Kevin couldn't be heard online, so Dave reported that the Ute Mountain Ute Tribe needs to get the representative chosen and start attending meetings. The current budget is estimated at \$12,000/year for the LPWWA portion and is still being worked on as far as fixed and variable costs. Deb said the monies would need to come from reserves, not for repairs. Depreciation was queried for each entity from the committee and items for the O & M spreadsheet are still being defined. Each entity's share of the value of the asset should be how the depreciation is divided up.
 - d) Intake Building lightning rods: some rods were damaged with the snow and need to be replaced. Dave will advise.
 - e) SDA Grant Funding Available (possibly for cameras for fill station, fence for master meter vault, or reimburse for part of fence around office). Dave will prioritize needs.
- 5) Comments and Communications
 - a) Report From the Board Members: Request to finance three taps (Ricky Cordell CR 119) and a request to accept a WUC for a future Phase (John and Michelle Hays 3794 CR 117 – not in Phase 2). It was agreed that we need to pay for water allocation so we are unable to finance at this time.
 - b) Guests time limit three minutes: Kate (guest) – not comment, just present. Sharon (advisory) – stated all feedback has been positive. Dave is working on the CCR (Consumer Confidence Report).
 - c) Eric Bikis requested via email to be put on the agenda for 40-45 minutes at the July 12th board meeting to discuss the Hesperus Solar Project. The max time we can allow for the presentation and questions is 30 minutes, and we request the information one week ahead of time. Mardi to note and let him know.
- 6) Minutes Approval
 - a) Approval of meeting minutes of May 10, 2023: Deb made a **MOTION** to approve; second by Doug; all approved.
- 7) Financial reports
 - a) Receivables: Deb reported list is higher since a tap fee is now due. List is in flux as payments come in. No delinquent payments. Miscellaneous income from LPEA will go to O & M, or maintenance account. More expenses this summer than last year.
 - b) Consent Agenda: Deb presented the items as on the board drive. Waste Management invoice for \$3,060 not included, but new total will be reflected in the table below. \$27,942.75 + \$3,060. A **MOTION** was made by Barb to approve; second by Wanda; all approved.
- 8) New Business
 - a) New appointee UMU (tabled): Wanda will ask Manuel Heart who they might appoint also.
 - b) Employee applications: Deb stated one received, but she backed out. Frank working on an employee handbook.

9) Old/Tabled Business

a) Bulk Water Fill Station

i) Reports & billing: Deb reported we have 8 customers that have completed applications, and one has paid using the new credit card system. Testing went well and identified some minor issues. Paul and Ken got their tanks filled so no water was wasted.

b) Question to resume funding for Phase 2 with Christine Arbogast, ALPWCD (tabled)

c) CWR&PDA contact is Bob Wolff (tabled)

d) Letter to Phase 2 area and new campaign for commitments: Mardi has a draft on board drive. Sharon will help with the letter finalization.

10) Other

a) SMA request for a reference for and EA for UMU RFP: shallow linear fiber optics project. LPWWA would just be listed as on their resume.

b) Seeding and coordination with landowners moved to: July 24th. Properties have been too wet now with irrigation.

c) CDPHE Webinar Training for June 22 and August 9: can attend virtually (held in La Junta and Rifle).

d) Next Board meeting date: July 12th, 2023

e) Adjourned at 7:55 pm.

Respectfully submitted,



Barb McCall

LPWWA Board Secretary

CONSENT AGENDA

| Bank of Colorado Debit/Auto Pay | Discription | Amount |
|---------------------------------|---------------------------------|-------------|
| Barb McCall | Reimburse Amazon - party ribbon | \$30.36 |
| Salt & Main Accting | May | 775 |
| Reserve | | \$1,085.00 |
| BILL.COM | | \$96.81 |
| USDA P&I | | \$9,337.00 |
| CenturyLink_Lumen | May | \$125.14 |
| Grand Junction Pipe | | \$144.12 |
| Home Depot | shelving | \$16.09 |
| Horizon Enviro | Pine Ridge Ditch Reseed | \$1,710.60 |
| StreamLine | web | \$103.46 |
| SMA | 3 reviews | \$1,750.00 |
| Verizon | | \$26.84 |
| ViaSat | | \$60.48 |
| Waste Management WM | | \$3,060.00 |
| WIP | Annual Contribution | \$300.00 |
| Credit Flowpoint | error in billing | (\$200.00) |
| SW Waste Water | | |
| Utility NCC | | \$18.06 |
| Lake Durango | April - May | \$7,513.89 |
| LPEA Booster | | \$1,093.00 |
| LPEA Intake | | \$3,786.00 |
| LPEA Office | | \$54.90 |
| LPEA Tank_Vault | | \$67.86 |
| LPEA master meter | | \$48.14 |
| | | \$31,002.75 |