

LA PLATA WEST WATER AUTHORITY BOARD OF DIRECTORS
Meeting Minutes for April 12, 2023

- 1) 6:30-Call to Order -6:37pm Mardi called the meeting to order.
- 2) Roll Call, B. McCall will be absent- Board members in attendance, Mardi Gebhardt, Deb Flick, Aaron Preator, Frank Smith, Wanda Cason, and Doug Mize, Kevin Mallow joined the meeting at 6:40pm. Others in attendance- Nan Burroughs, Sharon & Gene Orr, Operator Dave Marsa joined the meeting at 6:41pm.
- 3) Approve Agenda: Deb Flick made a motion to approve the agenda as presented, Doug Mize seconded the motion which was approved by all.
- 4) 6:40- Ongoing Operations and Business
 - a) (10) Operator's Report, Dave- reported that there is not a whole lot to add. Everything is fine now that the leaks have been stopped. There have been five leaks total that have been repaired.
 - b) (10) Fill Station and Fencing Report, Mardi- fill station is progressing. Trench for the internet/Ethernet placement conduit as well, going to be doing the concrete pad for the building Friday morning. Mardi made a call on adjusting the size of the concrete pad that the building will set on to 6.5'X6.5' because it was encroaching on the driveway concrete pad. Ready for the tie in at the main waterline. Startup is coming soon. Flowpoint software installation, getting setup completed.
 - c) (2) Office move-in looking forward-Matt Nesbit with LDWA said the road to the intake structure is still wet and muddy so it will be a couple of more weeks before we can retrieve the furniture and move into the office.
 - d) (10) Phase 0 O&M
 - i) Committee Report, Kevin- had a meeting and went back through the spreadsheet and reviewed minutes, set up another meeting. The next meeting will delve into the fixed and variable costs.
 - ii) Reseed of the BOR culvert area, proposal from Horizon Env.- Deb Flick made a motion to approve the quote from Horizon Environmental for the reseeding of the BOR culvert area, Doug seconded the motion which was approved by all.
- 5) 7:10 Comments and Communications
 - a) (5) Report From the Board Members- Mardi had a request from Isaac Daulton about well permit, Doug made a motion to approve well permit request. Aaron seconded the motion which was approved by all. Doug mentioned that we really need to get the well policy reviewed and put in place so this becomes an administrative review. Mardi heard from Craig Kemple, his well went out and he is ready to subscribe. Tim Dixon is ready to install also (this is the other 8" hot tap). Dave stated we have the meter pits but not the lids, will make temporary lids until ours arrive. We are possibly up to 6 new subscribers with these additions. May need to research other meter types than Mueller as these are hard to come by.
 - b) (5) Guests time limit three minutes- Nan Burroughs was asked if she has any comments. Congratulations on the new website; she stated it is much easier to navigate. Nan also asked about grant funding. Gene and Sharon are retired educators and are offering to help do research, stuff envelopes, and be involved in getting water out here. Let them know how they can help. Sharon has some experience with grant writing and offered to help with that as well.
- 6) 7:20 Minutes Approval
 - a) (10) Approval of meeting minutes of: March 8, & 20, 2023, Deb Flick made a motion to approve the March 8th meeting minutes as amended, Frank Smith seconded the motion which was approved. A motion to approve the meeting minutes of March 20 made by Wanda Cason and seconded by Frank Smith, approved by a vote of 6 approving and one abstention. Dave Marsa left the meeting at 7:30
- 7) 7:30 Financial reports
 - a) (5) Receivables, filings and past due warnings –Deb is ready to start printing out documents to be filed on parcels. Will have ten filed within the next month. Our attorney drafted these up so we are good to file when we are ready. There were questions from the auditors on our plan to handle these accounts going forward.
 - b) (5) Consent Agenda – Grand Junction Pipe and supply invoices are in the drive, an expensive month due to the line breaks. Doug made a motion to approve the consent agenda as presented, Wanda seconded, approved by all.
 - c) Item not in the consent agenda- SWWC work separated tee on CR122, CR130, and two on CR 101. \$6,631. Deb Flick moved that we approve SWWC billing for March, seconded by Aaron, approved by all.
 - d) Mardi reported the audit is still ongoing.
- 8) 7:40 NEW BUSINESS
 - a) (5) Bond interest-Deb asked if SDA would be able to advise us on this issue?
 - b) (15) Question to resume funding for Phase 2 with Christine Arbogast (Gene's idea w/ ALP District), Wanda offered to contact Christine to discuss our needs and a level of magnitude of what her efforts would entail. Wanda will get with Mardi to go over the Phase 2 before talking to Christine. Doug asked if Christine could offer any examples of successes she might have with small rural agencies such as ours?
 - c) (5) CWR&PDA contact is Bob Wolff
 - d) (15) Post open positions- Mardi thinks we need to start posting for board members. Also the office personnel needed.

- e) (5) Interest in having a charging station? A couple of Directors stated that they weren't interested in looking into a charging station here at the office location.
 - f) (5) Trees project on our site for acknowledgement of past water heroes (conservation District tree sale?) an idea to consider to help landscape our property and acknowledge those who have helped.
 - g) (5) New appointee UMU- Mardi heard that UMU may be appointing someone new. Selwyn Whiteskunk may be the new appointee. Pete Nylander suggested to Mardi that we have representation at various meetings concerning water issues in the basin.
- 9) OLD & TABLED BUSINESS
- a) (30) Bulk Water Fill Station establishing operations documentations and pricing Resume- Mardi, Frank, Aaron and Sharon offered to help with a committee to develop the water dock operations etc. need to set up a time in the near future.
 - i) (5) Reports & billing training for the fill station
 - b) (10) Seeding for spring, bid process and RFP-mapping out the different parcels. Deb will ask someone she knows about how to highlight the lines on the parcel. Put together the RFP with standard 30'ROW.
 - c) (5) Policy for DWR re: well restrictions within Service Area final version- Frank made a motion to accept the final version of the well restrictions, Doug seconded the motion which was approved by all.
 - d) (1) Letter to Phase 2 area and new campaign for commitments (table)
 - e) * Executive Session 24-6-402(4)(a) Transfer of subscription personal property. Frank moved that we move into executive session, Doug seconded, approved by all at 8:43pm. 9:28pm we left executive session. No decisions made or actions taken during executive session.
- 10) 8:30 OTHER BUSINESS
- a) Other
 - b) Set next meeting dates: Board meeting: May10th 2023
 - c) Adjourned at 9:29pm

Minutes as reported by Frank Smith, Substitute Secretary _____

*EXECUTIVE SESSION 24-6-402(4)(f) C.R.S.

This Agenda may be amended prior to the meeting as allowed by law. The most current agenda will be posted on the Board's website at <http://lpwwa.org>. Prior to voting to go into Executive Session, the Board will declare the topic(s) of the Executive Session pursuant to § 24-6-402, C.R.S. It is anticipated that any marked () agenda items may be discussed in Executive Session and acted on by the Board at this meeting. Any action taken by the Board will occur in regular session, open to the public. The Board may address the agenda in any order to accommodate the needs of the Board and the audience.*

La Plata West Water Authority Transaction List by Vendor

March 6 - April 10, 2023

	Date	Transaction Type	Memo/Description	Account	Amount
ASAP Accounting & Payroll, Inc.	03/14/2023	Bill Payment (Check)		1072 Bill.com Money Out Clearing	-1,087.37
Bill.com	03/07/2023	Expense	Miscellaneous Debit - BILLING BILL.COM LLC BILL.COM 01B4BZVXEXOHJY3 STMT 23038606265 LA PLATA W	10119 TBK WUA (#8245)	-101.34
LUMEM Century Link	03/23/2023	Expense	XX2700 VISA PURCHASE CENTURYLINK LUME 800-244-1111 LA 00000000 076598	10100 Bank of Colorado	-125.75
Free Conference	03/07/2023	Expense	XX2700 VISA PURCHASE FREE CONFERENCE 877-5531680 CA 36339540 039812	10100 Bank of Colorado	-3.00
Grand Junction Supply	03/10/2023	Expense	XX2700 VISA PURCHASE GRAND JUNCTION P 844-872-3857 CO 00000000 027862	10100 Bank of Colorado	-1,619.73
	03/17/2023	Expense	XX2700 VISA PURCHASE GRAND JUNCTION P 844-872-3857 CO 00000000 067575	10100 Bank of Colorado	-80.45
	03/20/2023	Expense	XX2700 VISA PURCHASE GRAND JUNCTION P 844-872-3857 CO 00000000 074419	10100 Bank of Colorado	-105.59
	03/27/2023	Deposit	XX2700 VISA RETURN GRAND JUNCTION P DURANGO CO 00000000 014974	10100 Bank of Colorado	198.06
	03/27/2023	Expense	XX2700 VISA PURCHASE GRAND JUNCTION P 844-872-3857 CO 00000000 014937	10100 Bank of Colorado	-255.14
	04/03/2023	Expense	XX2700 VISA PURCHASE GRAND JUNCTION P 844-872-3857 CO 00000000 056499	10100 Bank of Colorado	-421.14
Intuit	03/20/2023	Expense	INTUIT * QBooks Onl 6703007	10100 Bank of Colorado	-85.00
Karen & Randell Buxton	03/14/2023	Check	Requested by email 03/13/2023 Not an expense	10115 TBK - (#3849) Water Tap Commitment	
Lake Durango Water Authority *	03/23/2023	Bill Payment (Check)	Inv #02/01/2023	1072 Bill.com Money Out Clearing	-6,334.53
LPEA 2018011900	03/07/2023	Bill	210 Booster Pump	20000 Accounts payable	
	03/14/2023	Bill Payment (Check)	Acct #2018011900 - Inv #1900 03/07/23	1072 Bill.com Money Out Clearing	-857.00
LPEA 2018012100	03/07/2023	Bill	210 Booster Pump	20000 Accounts payable	
	03/14/2023	Bill Payment (Check)	Acct #2018012100 - Inv #2100 03/07/23	1072 Bill.com Money Out Clearing	-549.00
LPEA 2019042000*	03/16/2023	Bill	210 Booster Pump	20000 Accounts payable	
	03/22/2023	Bill Payment (Check)	Acct #2019042000 - Inv #2000 03/23	1072 Bill.com Money Out Clearing	-69.30
LPEA 2021030600	03/16/2023	Bill		20000 Accounts payable	
	03/23/2023	Bill Payment (Check)	Acct #2021030600 - Inv #0600 03/23-- bill.com Check Number: 69835722	1072 Bill.com Money Out Clearing	-149.90

Peoplelooker	03/28/2023	Expense	XX2700 VISA PURCHASE PL PEOPLELOOKER. 786-482-6754 NY 00000000 035626	10100 Bank of Colorado	-1.00
Planet Excavation, LLC	04/03/2023	Bill		20000 Accounts payable	
	04/03/2023	Bill		20000 Accounts payable	
	04/07/2023	Bill Payment (Check)	Multiple invoices	1072 Bill.com Money Out Clearing	-3,345.50
Salt & Main Accounting.com	03/14/2023	Bill Payment (Check)	Voided - Inv #7079-- bill.com Check Number: 69670537	1072 Bill.com Money Out Clearing	
	03/25/2023	Bill		20000 Accounts payable	
	03/31/2023	Bill Payment (Check)	Inv #7128 Salt & Main	1072 Bill.com Money Out Clearing	-775.00
	04/07/2023	Bill Payment (Check)	Inv #7079 Salt & Main	1072 Bill.com Money Out Clearing	-775.00
Summit Ridge Construction and Excavation LLC	03/18/2023	Bill	Spring Hollow 3086 C R 130	20000 Accounts payable	
	03/23/2023	Bill Payment (Check)	Inv #3/18/23-- bill.com Check Number: 69841937	1072 Bill.com Money Out Clearing	-400.00
	03/24/2023	Bill	Spring Hollow 3086 C R 130	20000 Accounts payable	
	03/25/2023	Bill	Spring Hollow 3086 C R 130	20000 Accounts payable	
	03/30/2023	Bill Payment (Check)	Multiple invoices	1072 Bill.com Money Out Clearing	-950.00
USDA Rural Development	03/06/2023	Expense	Miscellaneous Debit - USDA RD DCFO PAYMENT 0000	10119 TBK WUA (#8245)	-9,337.00
Utility Notification Center of Colorado	03/31/2023	Bill		20000 Accounts payable	-14.19
Verizon Wireless	03/20/2023	Expense	XX2700 VISA PURCHASE VZWRSS*PRPAY AU 888-294-6804 FL 00000000 048603	10100 Bank of Colorado	-27.01
Viasat (auto pay)	03/13/2023	Expense	XX2700 VISA PURCHASE VIASAT 866-945-3258 CA 00000000 099354	10100 Bank of Colorado	-60.48
Waste Management of CO - WM (Sync Only - Do Not Pay)	03/14/2023	Bill		20000 Accounts payable	112.88
	03/23/2023	Bill Payment (Check)	Inv #0648928-4888-4-- bill.com Check Number: 69843537	1072 Bill.com Money Out Clearing	-112.88

Monday, Apr 10, 2023 07:23:13 AM
GMT-7

Total Bills \$ 27,331.36