

**MINUTES FOR THE MEETING  
FOR THE BOARD OF DIRECTORS OF LA PLATA WEST WATER AUTHORITY**

The Board of Directors of the La Plata West Water Authority held a meeting on Wednesday, February 8, 2023, at 6:30 p.m. at 555 County Road 122, Hesperus, CO 81326, and via FreeConferenceCall.com. In attendance were: Mardi Gebhardt, Frank Smith, Deb Flick, Barb McCall, Wanda Cason (Advisory), Dave Marsa, Kevin Mallow (tele – left at 8:07pm), Doug Mize, Aaron Preator (tele).

- 1) Call to Order by Mardi at 6:35 pm.
- 2) Roll Call: see above list.
- 3) Approve Agenda: A **MOTION** to approve the agenda, with additions of items 6a, 8d & 8f, was made by Frank; second by Deb; all approved.
- 4) Ongoing Operations and Business
  - a) Operator's Report: Dave stated the LDWA has increased the chlorine residual, tank readings are higher now, flushing tanks, a few leaks customers have reported, one meter issue. No breaks fortunately. Working on his certification renewal with the State. Notifications to the customer locations have been completed and has been submitted to CDPHE for Pb & Cu annual testing, albeit he missed one deadline due to change in reporting documentation for special testing.
  - b) Fill Station: Dave working on tap connection to stub up. Need a valve maintenance exercise schedule for the intake structure.
  - c) Phase 0 O&M Committee Report: Kevin reported the committee had a meeting and will meet regularly with the next meeting on March 6, 2023. Doug stated they are gathering information pertaining to budgets, and costs to be able to formulate a game plan.
  - d) Website update: Welcome Wanda! Her term is official with the November 2022 start date for a three-year term. Mardi gave us a virtual tour of the website.
  - e) Office Furnishings: Dave reported the road is not acceptable just yet to get the furniture.
  - f) Newsletter announcement for fill station: other than breaking ground, and documents we need to have ready.
- 5) Comments and Communications
  - a) Report From the Board Members: Barb reported that Congress folks (Bennett & McLaughlin) were having a teleconference this evening regarding community needs. Mae Morley to advocate for us. Mardi signed up for the SWWCD 39<sup>th</sup> Annual Conference on March 31, 2023, at Sky Ute Casino Resort. Mardi reported Mr. Kemple is getting a boundary adjustment.. Mardi is looking into a billing from Lumen for \$90.41. Mardi wondered if we could support WIP with a larger monetary contribution. A **MOTION** was made by Barb to increase the contribution to \$300 for this year; second by Deb; all approved.
  - b) Guests time limit three minutes: No guests in attendance.
- 6) Minutes Approval
  - a) Approval of meeting minutes of January 11, 2023: Deb made a **MOTION** to approve the minutes as presented; seconded by Frank; all approved.
    - 1) Saving, storing, and posting review on website.
- 7) Financial reports
  - a) Consent Agenda: Mardi presented new Excel file format for the consent items. A **MOTION** was made by Deb to accept the agenda except for the Lumen dispute \$90.41 (until researched); seconded by Doug; all approved.
  - b) Bills not in consent agenda: None
  - c) Next year's purchase of ALP water: Waiting on Attorney's report. Mardi talked to Gene Bradley about the possibility this year.
- 8) New & Old Business & Tabled Items
  - a) Bulk Water Fill Station: documents and pricing table were worked on with members in attendance.
  - b) Policy for Division of Water Resources re: well restrictions within Service Area final version on board drive
  - c) Letter to Phase 2 area and new campaign for commitments (tabled)

- d) R & Rs: Doug finalized Table of Contents; Mardi finalized the Tables: Deb made a **MOTION** to approve the new version of the R & Rs with the additional spelling corrections from the board drive; seconded by Doug; all approved.
- e) Seeding for spring (tabled)
- 9) Fencing bid: Mardi working on bid documents to send to Scorpion Fence Co in Aztec (the fencing contractor that Southwest Septic had initially brought on as their subcontractor). Contractor will need to provide the posts and hardware for the gate LPWWA has for use on the south side of the property. A **MOTION** was made by Barb to submit the corrected bid contract documents to Scorpion; second by Doug; all approved.
- 10) Other Business
  - a) Other: N/A
  - b) Next meeting date: Board meeting: March 8, 2023
  - c) Adjourned at 9:00 by **MOTION** made by Deb; all approved.

Respectfully submitted,



Barb McCall  
LPWWA Board Secretary

# La Plata West Water Authority Transaction List by Vendor

January 11 - February 3, 2023

	Date	Transaction Type	Num	Posting	Memo/Description	Account	Amount	
<b>ASAP Accounting &amp; Payroll, Inc.</b>	01/31/2023	Bill	107861	Yes	accounting package monthly billing and extras	20000 Accounts payable	878.52	878.52
	02/03/2023	Bill Payment (Check)		Yes	Inv #107861	1072 Bill.com Money Out Clearing	-878.52	
<b>CenturyLink</b>	01/24/2023	Expense		Yes	XX2700 VISA PURCHASE CENTURYLINK LUME 800-244-1111 LA 00000000 039507	10100 Bank of Colorado	-90.41	90.41
<b>Chickens by the Pounds</b>	01/24/2023	Bill	57	Yes		20000 Accounts payable	125.00	
<b>Chickens by the Pounds</b>	02/02/2023	Bill Payment (Check)		Yes	Acct #LPWWA - Multiple invoices	1072 Bill.com Money Out Clearing	-225.00	225.00
<b>Grand Junction Supply</b>	01/17/2023	Expense		Yes	XX2700 VISA PURCHASE GRAND JUNCTION P 844-872-3857 CO 00000000 004803	10100 Bank of Colorado	-621.44	621.44
		Waiting on invoice			Marsa inventory replenishment for his parts used during pipe break @ Kemple's			
<b>Intuit</b>	01/20/2023	Expense		Yes	INTUIT * QBooks Onl 4500767 Monthly	10100 Bank of Colorado	-85.00	85.00
	01/30/2023	Expense		Yes	INTUIT * QBooks 109 6263918 1099 filing	10100 Bank of Colorado	-9.98	9.98
<b>Lake Durango Water Authority *</b>	01/20/2023	Bill Payment (Check)		Yes	Inv #100085_12/22	1072 Bill.com Money Out Clearing	6,683.37	6,683.37

<b>Legal Contracts</b>	01/25/2023	Expense		Yes	XX2700 VISA PURCHASE LEGALCONTRACTS.C 8776129109 AB 00000001 020202	10100 Bank of Colorado	-33.00	33.00
	01/25/2023	Expense		Yes	VISA ISA Fee LEGALCONTRACTS.C 8776129109 AB 00000001 020202	10100 Bank of Colorado	-0.33	0.33
<b>LPEA 2018012100</b>	01/12/2023	Bill Payment (Check)	Intake & Booster	Yes	Acct #2018012100 - Multiple invoices	1072 Bill.com Money Out Clearing	-	1,672.00
<b>LPEA 2019042000*</b>	01/17/2023	Bill	2019042000	Yes	Master meter	20000 Accounts payable	62.63	62.63
	01/26/2023	Bill Payment (Check)		Yes	Acct #2019042000 - Inv #2019042000	1072 Bill.com Money Out Clearing	-62.63	
<b>LPEA 2021030600</b>	01/17/2023	Bill	30600_1/17/23	Yes	Office	20000 Accounts payable	195.99	195.99
	01/26/2023	Bill Payment (Check)		Yes	Acct #2021030600 - Inv #30600_1/17/23-- bill.com Check Number: 686843	1072 Bill.com Money Out Clearing	-195.99	
<b>Planet Excavation, LLC</b>	02/01/2023	Bill	1959	Yes	Planet Excavation, plowing tank road entrance	20000 Accounts payable	750.00	750.00
<b>Streamline</b>	01/12/2023	Bill	687261680001	Yes	StreamLine	20000 Accounts payable	250.00	250.00
	01/17/2023	Bill Payment (Check)	1522	Yes	# 687261680001	10100 Bank of Colorado	-250.00	
<b>SW Wastewater Services Inc.</b>	01/23/2023	Bill	3446	Yes		20000 Accounts payable	2,865.00	2,865.00
	01/26/2023	Bill Payment (Check)		Yes	Acct #LPWWA - Inv #3446	1072 Bill.com Money Out Clearing	-	2,865.00

<b>Utility Notification Center of Colorado</b>	01/31/2023	Bill	223010789	Yes		20000 Accounts payable	7.74	7.74
<b>Verizon Wireless</b>	01/18/2023	Expense		Yes	XX2700 VISA PURCHASE Verizon WRLSS*PRPAY AU 888-294-6804 FL 00000000 089541	10100 Bank of Colorado	-27.01	27.01
<b>Viasat (auto pay)</b>	01/12/2023	Expense		Yes	XX2700 VISA PURCHASE VIASAT 866-945-3258 CA 00000000 046168	10100 Bank of Colorado	-75.48	75.48
<b>Reserve</b>					Transfer			1,085.00
<b>FCC Lake Durango</b>					Monthly			3.00
<b>Google</b>					Annual renewal			29.99
<b>USDA Waste Management WM</b>					P&I Monthly			9,337.00
<b>SDA Insurance</b>	Not posted yet	Bill			SDA insurance to add trailer valued \$12,000 for 35.00			35.00

								25,022.89
Monday, Feb 06, 2023 10:27:56 AM GMT-8								