

MINUTES MEETING
FOR THE BOARD OF DIRECTORS OF LA PLATA WEST WATER AUTHORITY

The Board of Directors of the La Plata West Water Authority held a meeting Wednesday, August 14, 2024, at 6:30 p.m. at 555 County Road 122, Hesperus, CO 81326, and via FreeConferenceCall.com. In attendance were James Campbell, Barb McCall, Frank Smith, Wanda Cason, Deb Flick, Sharon Orr (Advisory Comm.), Dave Marsa (SWWC) via tele (left at 6:50pm)

- 1) Call to Order by James at 6:31pm. **Quorum not met.** Add to Agenda: Verbiage on 7D revised.
- 2) Roll Call: see list above.
- 3) Approve Agenda: **No action due to quorum not met.**
- 4) Minutes Approval from July 10, 2024: **No action due to quorum not met.**
- 5) Ongoing Operations and Business
 - a) Operator's Report: Dave reported minor updates to the system. No issues. Sharon asked Dave about the grant application asking for equipment funding parameters for a 12,000 lb./45-50HP backhoe for pipeline excavation and bobcat for snow removal. Cost is approximately \$60,000 to \$70,000, and a trailer, and two zircons and door at booster station. Deb asked Dave about the sunshade on the 210 booster station. Dave stated it will be about \$3000 and will be up before winter. Deb also asked about the meter battery changeouts. A customer complained about Dave being on his property, but she explained we do have an easement. A reminder letter will go out to the customers for this issue.
 - b) Office/Fill Station Report: James reported that 260,189 gallons in July with 1.26 million gallons year to date. We have 100 customers, and three of the hundred are commercial haulers.
 - c) Operating agreement between LDWA and LPWWA: James reported we received a draft back to review. **Tabled** the review especially until Frank and Doug can bring it back to our board. A copy of the Collins, Cockrel & Cole Summary of Executive Session Laws will be sent to all the board members.
- 6) Phase 2 Committee Update: Sharon and Mardi met with the technical assistant on Friday and results are looking good. They are hoping to have it finished by September 15th. Details of several areas were discussed.
- 7) Financial reports: Deb reported on the documents she uploaded on the board drive.
 - a) Balance Sheet, Profit & Loss, Consent Agenda
 - b) Approval of May 8, 2024, Consent agenda: **No action due to quorum not met.**
 - c) Accounts Receivables: past dues are mostly caught up, only one is lagging.
 - d) Revisit resolutions regarding TBK accounts/signors: Discussion about policy and the board drive.
 - e) ****Executive Session: N/A due to quorum not met.**
- 8) Operations and Management Committee: Kevin and Doug (neither in attendance).
- 9) Comments and Communications

a) Report From the Board Members: Yvonne is doing a great job as noted by all in attendance. Yvonne now has a LPWWA cell phone to continue being a great face for LPWWA.

b) Guests: NA

10) Tabled and Unfinished Business

a) Discuss Strategic Plan for Small Water Systems before a 5-year Plan- Frank/EPA Handbook

11) New Business

a) WFS Customer Appreciation/Recognize Schmitt's for donating WFS property: Sharon stated that a plaque may be ordered for the recognition in the demonstration rain garden.

b) Barb McCall WUC: Barb is working with the agents for the new owners of her property to transfer the 2010 WUC. If no action is received by August 29, 2024, a refund will be requested.

c) Weed control around the office site: Sharon added how our site is unsightly due to the uncontrolled weeds.

d) A computer will need to be upgraded for Deb and Wanda will need one as she is taking on the meeting minutes duty for Barb effective immediately. Barb will remain as Secretary for official purposes.

12) Other Business

a) Next Board meeting will be held on September 11, 2024

b) Adjourned at 8:01pm

Respectfully submitted,

Barb McCall



LPWWA Board Secretary