

**MINUTES OF PUBLIC MEETING
FOR THE BOARD OF DIRECTORS OF LA PLATA WEST WATER AUTHORITY**

The Board of Directors of the La Plata West Water Authority held a meeting on Wednesday, December 14, 2022, at 6:30 p.m. at the Hesperus Fire Station, located at 22868 Highway 140, Hesperus, CO 81326, and via FreeConferenceCall.com. In attendance were: Mardi Gebhardt, Barb McCall, Deb Flick, Frank Smith, Aaron Preator, Bernadette Cuthair (UMU Tribal representative), Dave Marsa, Wanda Cason, Doug Mize (6:44).

- 1) Meeting called to order by Mardi at 6:37. Quorum was met.
- 2) Roll Call: See list above
- 3) Approve Agenda: Changes included the deletion of 6A, additions of 9D and 9F: A **MOTION** was made by Bernadette to accept changes to the agenda; Deb seconded; all approved.
- 4) New Items:
 - a) Website: need suggestions for a consultant.
 - b) USDA approval for use of remaining funds for reseeded, work on easement letter (easement list started) \$70,000 to \$80,000 available, Mardi looking at plans for other needs.
- 5) SITE(s):
 - a) Site up-date progress: Dave G. has been trimming inside the office, fixing the crooked leaky door, may need a gutter above doors, internet problems are getting squared away gradually, sinks are plumbed and working, trim on wall needing to be finished. Touch-up painting is needed along baseboards. When wind blows the roof makes a lot of noise...may need straps.
 - b) Next steps to complete: Need help moving furniture to the office in time for the January meeting. Planned for January 7th.
 - c) Operator's Report: Dave reported some meter problems being worked on with Metron, plumbed sinks at the office, talked about fire department flushing and keeping their tanks full. CDPHE has allowed us to decrease sampling frequency for TTHMs to one time per year. Cost is \$250 for each test. Mardi reported a service review at the Dixon's is being performed by Colin currently to tap into the 8" line. Dixon's are located at Hwy 140 and CR 129. Operationally, things have been running well.
 - d) Phase 0 O&M committee: Kevin not in attendance, but Mardi suggested that the committee meet and go through the binder.
 - e) Site clean-up at intake and gutter attachment, dead tree removed; just need to seed per BOR at the culvert area; planned for January 7th, as well as attach gutter.
- 6) Phase Fill Station and Phase 2:
 - a) Ratify agreement with Community Foundation/LPC for grant funds (**deleted due to new contract forthcoming**)
 - b) Ratify contract document for fill station: already approved.
 - c) Fill Station: Bids received included one from Southwest Septic; deadline for responses was today at 10am. SW Septic's bid came in at \$41,698 for the base and an additional \$10,750 for the alternative for fence work. Contractor did not submit a bid bond, but we may waive that since we only received one bid.
 - d) Selection and award letter: A **MOTION** was made to accept the base bid and alternate price as long as we receive the 5% check or the bid bond by Doug: seconded by Bernadette; all approved. Dave caught an item in the Flowpoint bid that needed an increase.
 - e) Meeting with CDPHE: Deb and Mardi met with Eric Worker on grant funding for work we have done on Phase 2. Incorrect as CDPHE removed the "made in the USA" parts specifications. They will only carry a certain amount for us.
 - f) Newsletter announcement for fill station: once the county funding has hit our bank account we should put out the word on the fill station.
 - g) Phase 2 area and campaign for new commitments: recommend \$500...yes, same as previous.
- 7) Comments and Communications:
 - a) Report From the Board Members, Mardi; Animas River Plan Input not attended, LPC neighbor's meeting: Deb & Paul attended. Services available to county residents were presented to attendees.
 - b) Report on Water Hauler Seminar: Barb reported on the teleconference hosted by RCAC she attended for more insight on haulers that may use our fill station.
 - c) Guests' time limit is three minutes: Wanda Cason, in attendance, is on our advisory committee and has agreed to join the board upon Paul's resignation. Welcome Wanda!
- 8) Minutes Approval:
 - a) Approval of meeting minutes of November 9, 2022: A **MOTION** was made to approve minutes as corrected by Frank; Deb seconded; all approved.
- 9) Financial reports:
 - a) Consent Agenda: A **MOTION** was made to accept the consent agenda by Frank; second by Aaron; all approved.
 - b) Bills not in consent agenda: None
 - c) Next year's purchase of ALP water (**tabled**): waiting on Amy to research documents...have until Spring 2023.

- d) La Plata County Notice to File: Amy reviewed a form for property description and owner information to be on record at the clerk's office when transfer of parcels takes place for lien purposes, etc. A **MOTION** was made to accept this form by Frank; second by Bernadette; all approved.
 - e) Accounting personnel: changes at ASAP were reported by Mardi. Previous person (Amanda) at ASAP is now working for Salt & Main Accounting. Amanda will write a proposal approximately \$800-900/month after Mardi and Amanda met covering our needs since she is familiar with our system. Her proposal would cost about \$200 less than ASAP is currently charging us. Both proposal and current contract will be emailed from Mardi for the board to compare and make a decision via electronic vote by the end of the month. Barb is to set up electronic vote to include audit document prep by Amanda instead of the previous auditor.
 - f) Banking change: closeout of the 210 Pipeline account at TBK when checks recently cut to the Tribes for repayment of funds are cleared.
 - g) Audit engagement for 2023: not correct on budget (\$13K vs \$15K)
- 10) New and Old Business:
- a) Policy for Division of Water Resources re: well restrictions within service area (**tabled**): Doug and Frank to present final copy.
 - b) R&Rs recommendation clean version: Doug to revise Table of Contents.
 - c) Added comments: Frank suggested details on water hauler applications and pricing. Also, to discuss Amy's role for 2023.
- 11) Other:
- a) Next meeting date: Regular board meeting on January 11, 2023. Adjourned at 8:57pm.
Respectfully submitted by:

Barb McCall
LPWWA Board Secretary

Business Operations	No.	Amount
FCC		\$3.00
ViaSat	1-Dec	\$75.48
Verizon	Nov	\$26.84
CenturyLink	Dec 12 2022 ACH	\$132.20
USDA P&I		\$9,337.00
Reserve		\$1,085.00
Lake Durango	Nov 1 Dec 1	\$6,892.39
LPEA Intake	nov 100% ldwa	\$2,856.00
LPEA Booster	nov 100% ldwa	\$992.00
LPEA Tank_Vault		\$44.16
LPEA Office		\$50.41
CW&LL		\$0.00
Green Ana		
A to Z Electric		
ASAP	Oct	\$1,140.22
Reimbursements		
USPS	certified mailings	\$10.88
Flowpoint	Fill station pre pay down payment not previously approved	\$12,000.00
Honest Design Co. aka Creative Edge		
Utility NCC	Missed less credit owned SEPT	\$18.10
Utility NCC	Nov	\$14.30
Waste Management WM		

SW Waste Water	Nov	\$2,567.50
SW Waste Water	oct	\$2,832.50
Home depot receipt		\$37.43
Home depot receipt		\$204.57
Grand Junction Pipe	inventory	\$86.34
Grand Junction Pipe	inventory	\$391.64
Grand Junction Pipe	billable Dixon 8 x 1 brass collar	\$86.34
ESRI renewal	receipt \$500 for 2023, missed 2022 total was \$1,000	\$500.00
SDA membership	to qualify for insurance	\$785.25
		\$42,169.55